

CSMC Board Meeting Minutes – 18 April 2024

Present: Michael Shoemaker, Rob Herbst, Rob Maiman, Dave Murray, Jess Murray, Lisa Lee-Johnson, Daniel Redelinghuys, Erin Marshall

Absent: Alex Joseph, Eric Klaszus

Minutes: Lisa/Jess/Erin

Agenda:

1. Elect/confirm board members; (Determine if any board members are stepping down, elect new members)
2. Elect a President or Interim President
3. Elect (or confirm) a Secretary & Treasurer
4. Consider electing a VP? Or whatever we call the role for backup Prez + potential next Prez.
5. Resolve any high-priority Prez or exec concerns, or make a plan to resolve: eg:
 - Identify experts to support any areas Prez or exec have less technical experience or comfort. (Including who will front the club to authorities/media in the event of a serious accident on a club trip.)
 - Review club insurance to confirm coverage for club activities
 - Anything else raised by incoming Prez. Priority to urgent items first.
6. If time - consider other CSMC issues/plans. If short on time lay out a plan for solving/discussing these. (Email chat?)
 - Highest priority is the Adobe waiver issue.
 - Other ideas to promote CSMC (see emails circulated amongst this group)

Meeting Minutes

CSMC Board Updates

1. Agreed to elect new board members: Lisa, Daniel, Eric – Nominated by Jess, seconded by Rob H
2. Also agreed to elect new board member: Erin – Nominated by Michael, seconded by Lisa
3. Agreed to elect Erin as Treasurer/Secretary – Nominated by Lisa, seconded by Dave
4. Agreed to elect Jess as Interim President (to be reviewed in 6 months) – Nominated by Lisa, seconded by Rob H
5. Agreed to elect Daniel as Vice President, also as Manager of the Captains (see below)
6. Michael is stepping down as President – thanks Michael for 6 fantastic years as club Prez! Michael worked tirelessly in many ways to make the club successful. He also made a number of changes to Prez and Exec roles to streamline these volunteer roles. Thanks Michael!!
7. Rob H is also stepping down from Board- thanks Rob for supporting the club (guidebooks for organizers!) and for maintaining continuity the last time we had an exec changeover.

Michael/prev. exec described how club is set up:

- Board must have minimum 3 people: Prez, Secretary, Treasurer. Can optionally have more.
- Club has bank account which needs to be in name of club President with Treasurer also having access (for accountability)
- Club also now has a club cellphone (cost \$30/month) which permits many club functions (eg gmail account) to be linked to phone no. This streamlines handover for exec changes.
- Current process is when members pay annual dues their status needs to be updated in Meetup.

- Meetup often changes things, eg how paid members' status shows up.
- Treasurer/Secretary is responsible for the member's status updates. The team agreed that this is best done by someone other than President. Agreed that Erin will take over this from Michael/Jess. Jess to arrange Meetup access for Erin and show her how this is done.

Club Gear:

- Agreed to divest all club gear except for:
 - Ropes
 - Ice Climbing gear (2 sets tools, 1 set of crampons, ice screws)
 - Trad Rack
- Remainder of club gear will be offered free on a "first come" basis to club organizers, with priority to those who have contributed the most to the club. (Note, there is not that much gear- the highest value items the club is retaining.)

Growing the Club:

- Club has had less club trips in recent years- discussed how to encourage existing organizers to post more trips, and to get more new organizers
- We need more organizers who organize easy trips, and moderate pace trips.
- Discussed various options as incentives to get more trips posted. Daniel to look into this.

Club Insurance

- Review of the policy shows that it covers Prez and Board, but doesn't appear to cover organizers very well. Hence the waivers are critical to protect organizers.
- USA trips are not covered
- Its not clear what sports are covered;
- Michael/Jess to investigate and find original coverage agreement
- As it's been a long time since this was reviewed, now is a good time to arrange update/reconfirmation of what activities are covered, Jess to investigate getting paid lawyer to provide advice and update the policy ahead of it's renewal.

Club Activities - Captains for each Sport:

- Agreed to set up club Captains for each discipline. Daniel to manage all captains.
- Captains do not have to be on CSMC Board
- Rock climbing, ice climbing, skiing/snowsports, scrambling, mountaineering, water sports
- Agreed to continue to permit watersport trips as club activity (eg packrafting, canoeing, kayaking, SUP) – subject to discussing this with lawyer re insurance.
- Agreed that motorized sports will not be included
- If other sports are proposed in future, to consider on case-by-case basis (depending on insurance coverage, etc)

Communication:

- Consider Media role for someone on CSMC Board.
- Consider regular newsletter – quarterly? Inputs from
- Agree we should have a place where regular communications are posted. Club website? Post moving or 1/month "event/forum" in Meetup with link to this site.
- Include meeting minutes like this one for improved communication to club

Waivers

- Club's waiver adobe membership was cancelled due to credit card changover causing missed payment, old waivers still work but access is limited. New waivers cannot be created for new organizers.
- Agreed to urgently look into this. Agreed we likely need to create new adobe account and create new waiver links for the most currently active organizers.
- Club may consider going to annual waivers with optional per-trip waiver at organizers discretion. This requires legal advice first however.
- Club to arrange legal consult regarding club insurance coverage and waivers (see "club insurance" above)

CSMC Meeting – 4 April 2024

This meeting was open to all club members

It was held a few weeks after AGM. Because at AGM club members were notified that Michael will be stepping down as CSMC President once a replacement Prez is found. This meeting to discuss plan for the club going forward.

Michael presented list of tasks that President has to take care of (per current club setup)

Also presented board responsibilities

CSMC Board:

- Michael is stepping down as club Prez once new Prez is found
- 2 of board is likely stepping down – Alex and Rob H

Potential volunteers for CSMC Board roles:

- Daniel – President
- Jess or Dave – Interim President
- Board – Lisa L-J, Eric K might consider, Daniel might consider

A number of ideas were presented for simplifying Presidency:

- Move to 2-4 year position rather than the long presidency terms of the 2 past presidents
- Set up positions like Captain of technology, captain of organizers, etc
- Someone other than President take care of memberships:
 - Jess volunteered to take on this role for now
- Tony volunteered to set up a plan for moving Meetup current membership updates away from Meetup. Agreed that for now we will stay with Meetup while other options are investigated

One of the most important president tasks are managing any problems

Various ideas presented

- Boundaries around what is and isn't allowed on club trips.
- Vision statement for the club